

OLV Warden's Meeting
March 26, 2026 @ 11:15 a.m. in the Rectory Meeting Room

In attendance: Father John Braganza, Linda Cameron, Susan Lemieux, Bill Raby, Nancy Lanthier, Gail Preston, Theresa Ritchie, and Lyall Campbell

Absent:

Item	Description	Action by
1	Opening Prayer: Opening prayer led by Linda Cameron	
2	Approval of Agenda: Agenda approved by Susan Lemieux and seconded by Bill Raby.	
3	Approval of Minutes: Minutes of February 19, 2026 as presented by Gail Preston are approved by Theresa Ritchie and Bill Raby.	
4	<p>Administration Activities:</p> <p>1. Secretary's Report: Gail has nothing to report for this meeting.</p> <p>2. Treasurer's Report: Nancy provided the Annual Income Statement for the period ending December 31, 2025. This report will be sent to the Diocese (property value, investments etc.). There is a surplus of \$4824.34. Report approved by Susan Lemieux and Bill Raby. Thank you Nancy!</p>	
5	<p>Business Arising from Minutes.</p> <p>1. Bake Sale Update – Susan reported a profit of \$1514.00. There were 36 people attending the event with Terry McNamara and his friend Jacques Poirier volunteering their musical talents. A huge “Thank You” to all parishioners who donated baked goods to make this event a great success.</p>	
6	<p>New Business:</p> <p>1. Meeting of Parishioners – Linda would like to present the Financial Statement for the period ending December 31, 2025 at the May 3, 2026 fellowship Sunday. All wardens in agreement. Linda will present the report on screen with possible pie chart for easy explanation of the numbers.</p> <p>2. Regis Lemieux's apartment – Susan provided information that Regis will be moving out of his apartment. They will pay the month of April to clean out his apartment.</p> <p>3. Catechetical Program – Father John presented an outline of group or individual faith formation for parish and parishioners. The website is called Franciscan At Home. https://franciscanathome.com. From the “Partnering Dioceses” dropdown menu, select the Archdiocese of Gatineau for more information on this topic. https://franciscanathome.com/archdiocese-gatineau-qu%C3%A9bec</p> <p>4. Asset Purchasing Policy – Linda proposed that a policy be developed that all purchases will be addressed through the wardens. A formal meeting does not have to happen to approve purchases, just an email that all wardens can respond to with their approval. All wardens approved the policy.</p>	
7	Next Meeting: April 30, 2026 @11:15	
8	Adjournment: Meeting adjourned by Susan and seconded by Gail	