

OLV Warden's Meeting
February 19, 2026 @ 10:00 a.m. in the Rectory Meeting Room

In attendance: Father John Braganza, Linda Cameron, Susan Lemieux, Bill Raby, Nancy Lanthier, Gail Preston, Theresa Ritchie, and Lyall Campbell

Absent:

Item	Description	Action by
1	Opening Prayer: opening prayer led by Linda Cameron	
2	Approval of Agenda: Agenda approved by Susan Lemieux and seconded by Bill Raby. Additional items added	
3	Approval of Minutes: Minutes of January 28, 2026 as presented by Gail Preston are approved by Theresa Ritchie and Bill Raby.	
4	<p>Administration Activities:</p> <p>1. Secretary's Report: Gail has nothing to report for this meeting</p> <p>2. Treasurer's Report: Nancy provided the investment report for the period ending December 31, 2025. This report will be sent to the Diocese (property value, investments etc.).</p> <p>Nancy will require the Excel template for the financial reports. Linda will look into these forms.</p> <p>Nancy mentioned that the financial report for the month of January 2026 is still in progress.</p> <p>Investment report approved by Susan and Bill.</p>	
5	<p>Business Arising from Minutes.</p> <p>1. Projector and screen status</p> <p>This item is still in progress. Father mentioned that the Epson Power Lite E20 projector he uses works well. Lyall would like to see how well this type of projector works in the parish hall when it is sunny in the morning.</p> <p>Lyall mentioned that we will have to determine the associated costs to purchase a projector (\$600 to \$1,000) and high quality screen. We would have to decide if it is worth this investment based on how many times it would be used.</p> <p>2. Bake sale – March 14, 2026 - 1:00 pm to 3:30 pm</p> <p>Gail and Lyall will prepare the poster. Drop off Food on Friday from 1:00 p.m. to 3:00 p.m and on Saturday from 9:00 a.m. Donation basket at the door. There will be coffee and desserts served at no charge.</p> <p>Copies to:</p> <ul style="list-style-type: none"> • Linda for the Diocese website • Cheryl Cameron for the Mayo Folks website • Ambrose Ward for the OLV website • Monique for the OLV Bulletin • Greg Guest – St. Andrew's Church • Linda will send to Stacey Smallian for their Facebook page • Susan – for advertising at the Legion 	

	<p>3. Status – Action Plan for Occupant – Dave R.</p> <p>Linda prepared a summary of the events for his transition from OLV to his new accommodations. This information will be filed in the office.</p> <p>Gail and Lyall moved Dave and his belongings on Feb. 3rd.</p> <p>4. Status – Thermostats in the parish hall</p> <p>Linda is taking over from Ken regarding the heating of the church, hall and rectory. The thermostats that we currently have are programmed to reduce the heat overnight for the weekend. At this point, we will keep the hall at 70 degrees instead of changing it for Friday and Saturday. We currently have rentals in hall on Sunday night until Thursday night. We will compare the costs for February and March 2026. When the “time changes” the thermostats will have to be changed.</p> <p>Susan said that the hall thermostat is set at 70 degrees for all nights except Friday and Saturday and had to be manually changed to lower the heat to 68 degrees for Friday and Saturday.</p> <p>Susan mentioned that we have reminded all the groups that when they have their evening rentals/activities to close the hall wooden doors in the winter to keep the heat in the hall during their nightly rental.</p>	
6	<p>New Business:</p> <p>1. Hall Rentals - Theresa</p> <p>The renters for an upcoming baby shower/special event are requesting if they could access the hall the day before to set up tables and decorations, We approved that they could come in the day before the rental and set up the hall at no extra charge. Theresa will come and unlock the door for them the day before.</p> <p>We may have at least 10 extra rentals during the year. Theresa mentioned that word is getting around that the Parish hall is clean and the large kitchen has lots of space with the use of a fridge.</p> <p>2. Lawn Maintenance – Summer 2026 - Theresa</p> <p>Last year we had Pro-Vert in Masson for the lawn maintenance (26 cuts in the contract). Theresa mentioned that they also do snow removal, so when the time comes we can get an estimate for snow removal.</p> <p>Theresa will go out again for bids in March as they start their lawn maintenance in May.</p> <p>We will still go with Nutrite/AOL for the lawn treatment.</p>	

	<p>3. Initial Meeting - Feb. 19th – Insulating the ceiling in the church.</p> <p>Alexandre Papillon (Renovation Company) came to OLV to view the premises for options as to how to insulate the roof. We are not sure how much insulation is under the wood ceiling panels. Alexandre can look under one of the interior wood panels (in the loft area) to determine what insulation is already there.</p> <p>Lyll asked Alexandre about installing tin on the edge of the roof that would allow the snow and ice to slide off the roof.</p>	
7	<p>Next Meeting: Thursday, March 26th at 11:15 a.m.</p>	
8	<p>Adjournment: Meeting adjourned at 10:15 a.m. by Susan and seconded by Gail</p>	