

OLV Warden's Meeting
March 26, @ 10:00 a.m. in the Rectory Meeting Room

In attendance: Father Murray, Susan Lemieux, Bill Raby, Nancy Lanthier, Gail Preston, Theresa Ritchie, Mervin Butler, and Lyall Campbell

Absent:

Item	Description	Action by
1	Opening Prayer: opening prayer led by Father Greg	
2	Approval of Agenda: Agenda approved by Bill Raby, and seconded by Susan Lemieux	
3	Approval of Minutes: Minutes of warden meeting held on February 27, 2025 as presented by Gail are approved by Theresa Ritchie and seconded by Susan Lemieux	
4	Administration Activities: 1. Secretary's Report: Gail has nothing to report for this meeting. 2. Treasurer's Report: Nancy Lanthier presented the Annual Financial Report for the period ending on December 31, 2024. We are in a surplus of \$3,383.42. The Annual financial report is approved by all the wardens This report will be sent to the diocese.	
5	Business Arising from Minutes. 1. Bake Sale Update: Susan gave a status of the bake sale held on March 15, 2025. The total profit was \$1745.00. Everyone enjoyed the afternoon. 2. Upcoming Spring Concerts: Theresa gave a status of the upcoming Spring concerts. Heart & Soul - April 27, 2025 @ 2:00PM, (will have reception in Hall after concert) FADOQ - Friday May 16, 2025@ 7:00 or 7:30 PM, (will use the Hall but no reception) La Chanterelle - May 21, 2025 @ 7:00 7:30PM (will us the Hall but no reception) La Harmonie – May 24, 2025 – Will be held at ESHG. They will set a time to pick up their instruments and equipment that are stored in the church hall. 3. Insurance Renewal Forms for Completion: Bill and Lyall are working on the required forms. Bill gave a status from the broker concerning the rental groups insurance. Theresa will get all the rental groups insurance details for the forms. Lyall had additional questions concerning information required on the forms, which the wardens answered. Lyall will also supply supporting documents to accompany the Insurance Forms.	

	<p>4. Grass Cutting Estimates: After 3 years, Lyall will take a break this summer and will no longer volunteer to cut the grass at the Church, Theresa is looking into different contractors for grass cutting. Theresa spoke to Pro4Saisons and they will give an estimate in April. Will have more details for the next meeting.</p>	
6	<p>New Business:</p> <p>1. Funeral Collections: A question was brought up concerning how funeral collections are divided. As per the diocese, 2/3 of the collection goes to the church, and 1/3 of the collection is set aside for 6 masses for the deceased. Unfortunately, OLV has not followed the maximum 6 mass rule. The church charges \$20.00 per mass; therefore OLV schedules as many masses for the deceased that is in the 1/3 of the total collection. If there is not enough money left in the 1/3 for a mass, this balance reverts back to the church.</p> <p>Sue will verify the 1/3 rule for mass requests with the Rene Laprise at the Diocese.</p> <p>2. Elections Canada: Sue mentioned that as per a letter that was received, Elections Canada is inquiring about the use of the hall as a polling station for the upcoming federal election on April 28, 2025.</p> <p>Theresa will notify the groups on the possibility that the hall will be unavailable on this date, and to make alternative arrangements.</p>	
7	Next Meeting: April 23, 2025 @ 11:00 in the rectory meeting room	
8	Adjournment: Meeting adjourned by Father Greg, and Gail	