

**OLV Warden's Meeting
December 14, 2023**

In attendance: Bill Cameron, Father Murray, Susan Lemieux, Bill Raby, Nancy Lanthier, Gail Preston, Theresa Ritchie, Mervin Butler, and Lyall Campbell

Absent:

Item	Description	Action by
1	Opening Prayer: opening prayer led by Bill Cameron	
2	Approval of Agenda: Agenda approved by Susan and Theresa	
3	Approval of Minutes: Minutes for November 16/23 as presented by Gail are approved by Bill Raby and seconded by Lyall	
4	<p>Administration Activities:</p> <p>1. Secretary's Report: Gail has nothing to report for this meeting</p> <p>2. Treasurer's Report: Nancy Lanthier presented the financial statement for the period ending November 30, 2023. We are currently in a deficit position of \$24,598. Current cash in the bank is \$21,000. Approved by Susan and Lyall</p>	
5	<p>Business Arising from Minutes.</p> <p>1. Review of Rectory Projects</p> <p style="padding-left: 20px;">a) Bathroom and Apartment vanity /taps replacement</p> <p style="padding-left: 20px;">Lyall gave a quick an overview that the work has been completed. The total cost was \$1,147.91. Taps/vanities \$ 415.50 and installation costs (Prosecure) \$732.41</p> <p style="padding-left: 20px;">b) Rectory basement sewer pipe replacement</p> <p style="padding-left: 20px;">The estimated cost for this project is \$9,997.08 and they did not run into any problems with the pipe replacement.</p> <p style="padding-left: 20px;">Lyall provided the following status on the project:</p> <p style="padding-left: 20px;">The main water line valve coming into the rectory was not replaced as the plumber mentioned that the valve was fine. We did not have to get the city to come in to shut off the water.</p> <p style="padding-left: 20px;">Susan talked to the plumber, if the large double cast iron sink was to be fixed it would take 3 hours to unclog. The plumber mentioned that it would only be 1 hour labor and the cost of a new plastic work sink. Taking the costs into consideration, Susan and Lyall decided that we should still have a work sink in the basement of the rectory. They will be working on the sink today.</p> <p style="padding-left: 20px;">The hot water tanks dates in rectory basement October 2014 and the tank in the furnace room January 29, 2014.</p> <p style="padding-left: 20px;">Bill Cameron thanked Lyall, Sue and Gail for their time on these projects. Lyall mentioned that Ken Simpson was also involved in the projects.</p>	

2. Review of Investment portfolio

Nancy Lanthier provided a statement of all the current investments for Our Lady of Victory at the various financial institutions.

On December 28th, we have a meeting at the Caisse Desjardins. A GIC for \$17,000 will be coming due in December 2023. This GIC will be deposited in our cash account. If we need the money to cover our expenses, we also have the option to re-invest the amounts that we may not need.

3. Fundraising discussion

Bill Cameron looked at the fundraising letter that was put out in October 2014 this letter raised \$12,000 to cover the roof. He mentioned that we have ample investments and we do not have a need at the moment to go out to the community, He would rather wait until we have a real need.

Bill Raby mentioned that we would have to put a red line as to when we financially we would go out to the community. The line in the sand could be \$75,000.

Gail mentioned that we have a deficit at the end of November and we still have the work for the basement rectory to pay for. This is close to our red line.

Theresa asked how long it takes to get the funds in these call letter. Susan mentioned that the funds came in over a year.

Father Murray mentioned that we could go to the Provincial MPP to see if they would provide a donation. It is good to have a relationship with the local MPP. Bill mentioned that we could write a letter to the local MPP.

Lyll mentioned that we should not wait too long to send out the letter as we do have an aging infrastructure and our population is dwindling. We should not wait to the red line.

Nancy was wondering if we could send a letter to the major players first (Caisse Desjardins, local provincial MP)

Theresa agrees that we go to the local business community and the go to the parish community and that we should have the safety net.

Susan agrees to go ahead with the letter as we do not know what will happen.

Bill Raby agrees with either option.

Father believes that outreach in the community is good. Families still want to have a church to have their children baptized. The letter is good and then you get what you get out from the mail out.

Gail mentioned that in October 2014 there were 168 letters that were mailed out in the OLV community.

Mervin asked about the mailing list. Bill Cameron mentioned that we would have to bring it up to date.

	<p>It was decided that Bill Cameron will create two letters – to local MP and to the OLV community of parishioners.</p> <p>4. Allocation of Keys</p> <p>Bill Cameron contacted all the rentals. He then prepared a key list with the rentals to make sure the keys that each group have in their possession (AA, Daycare – Anne and Jennifer, La Chanterelle and La Harmonie and NA). Bill will add Sandra Maloney and the Heart and Soul to the list.</p> <p>5. Rental in December 2023</p> <p>Daycare rental On December 21st – 7:00 am to 5:30 pm</p>	
6	<p>New Business:</p> <p>1. Rental of rooms in Rectory</p> <p>Pierre Allard – Just Equipping – renting the front room and the single room from December 23rd to Jan 3rd (\$25.00 per night – per room) for a total of 9 nights = \$450.00.</p> <p>Father Murray mentioned that he does not mind sharing upstairs for the one night.</p> <p>Susan mentioned that they could also use the single cot in the linen room.</p> <p>2. Bishop Durocher Mass at OLV in 2024</p> <p>Father Murray mentioned that when Archbishop Durocher came for his visit in 2023 he was not able to say mass at OLV on the Sunday.</p> <p>The pastoral committee asked Father Murray if he could ask the Archbishop to say a mass and also a Lenten retreat at Our Lady of Victory. The Archbishop has accepted the offer. So sometime in March 2024 we will be hosting the Archbishop for two days.</p>	
7	<p>Next Meeting: Wednesday, Jan. 24th at 11:00 a.m.</p>	
8	<p>Adjournment: Meeting adjourned by Susan and Mervin</p>	