

**OLV Warden's Meeting  
January 20, 2021**

**In attendance:** Bill Cameron, Father Albanus, Susan Lemieux, Bill Raby, Gail Preston, Lyall Campbell

**Absent:** Nancy Lanthier

Item	Description	Action by
<b>1</b>	<b>Opening Prayer:</b> opening prayer led by Bill	
<b>2</b>	<b>Approval of Agenda:</b> Agenda approved by Susan Lemieux and Bill Raby	
<b>3</b>	<b>Approval of Minutes:</b> Minutes as presented by Gail are approved by Susan Lemieux and Bill Raby	
<b>4</b>	<p><b>Administration Activities:</b></p> <p><b>1. Secretary's Report:</b></p> <p>Nothing to report for this meeting.</p> <p><b>2. Treasurer's Report:</b></p> <p>Bill Cameron presented financial report on behalf of Nancy Lanthier. For the period ending Dec 31, 2020 we are currently in a deficit position of \$2,508.00.</p> <p>The financial report is approved by Susan Lemieux and seconded by Lyall Campbell.</p>	
<b>5</b>	<p><b>Business Arising from Minutes.</b></p> <p><b>1. Insurance:</b></p> <p>Bill Raby is working on the insurance policy for the Church. More information to follow.</p> <p><b>2. Candles (Price):</b></p> <p>It was decided to leave the current price of the candles at \$1.00 for the small, and \$3.00 for the large. Father Albanus will bless all the candles when the church reopens.</p>	
<b>6</b>	<p><b>New Business:</b></p> <p><b>1. Confinement Implications:</b></p> <p>The Wardens will have another meeting after the Quebec Government lock-down status has been lifted (Feb 8, 2021) to determine the financial state of the parish.</p> <p><b>2. Envelopes 2021:</b></p> <p>Currently the envelopes have the date and the client number on the envelope. The company that provides the envelopes will give us a 15% discount if we decide to remove this information. It was decided to leave the envelopes as is, with the date and client number. With this information, it is easier for our treasurer to reconcile the client's contribution amount.</p> <p><b>3. Printer Issue:</b></p>	

	<p>OLV secretary will confirm the accuracy of the printer count.</p> <p><b>4. Warden List:</b></p> <p>Gail Preston and Bill Raby have graciously agreed to extend their term for another 3 years. Thank you both!</p> <p>Bill Cameron will send the update Warden List to the diocese when requested.</p>	
7	<b>Next Meeting: To Be Determined</b>	
8	<b>Adjournment:</b> Father Albanus and Bill Raby	