

**OLV Warden's Meeting
Sept 10, 2020**

In attendance: Bill Cameron, Susan Lemieux, Bill Raby, Nancy Lanthier, Gail Preston, Lyall Campbell

Absent: Father Albanus

Item	Description	Action by
1	Opening Prayer: opening prayer led by Bill	
2	Approval of Agenda: Agenda approved by Susan & Lyall	
3	Approval of Minutes: Minutes as presented by Gail are approved by Susan & Bill Raby	
4	<p>Administration Activities:</p> <p>1. Secretary's Report: Nothing to report</p> <p>2. Treasurer's Report: Nancy Lanthier presented the monthly financial report. We are in a yearly deficit of \$14,497.00 although we have \$17,000.00 in the chequing account to cover ongoing expenses. Report approved by Susan & Lyall</p>	
5	<p>Business Arising from Minutes.</p> <p>1. Review of discussions with AA, NA, OA: Bill Cameron & Susan meet with the groups, and explained the sanitation and cleaning procedures. They all agreed to the new protocol, and to have a register list for contact tracing. OA was not sure as to when they will start back with their meetings. The cheques from AA have been deposited for the months of April, May and June.</p> <p>2. La Chanterelle & Heart & Soul: Both groups have decided to not return until the pandemic is over. Due to the Covid-19 guidelines for social distancing for singing, OLV is unable to accommodate any large groups at this time.</p> <p>3. Daycare Rental Status: They are starting back for 2 days a week, (Wednesday and Friday). The Daycare agreed to the extra \$5.00 per day to pay for the heat for the months of October through to March.</p>	
6	<p>New Business:</p> <p>1. Directive on receiving Communion outside the Church: Due to COVID 19, there will be an article put in the bulletin and on the website to describe the process for a Eucharistic minister to deliver communion outside the church using the pyx.</p> <p>2. Stand up freezer: Wardens decided to keep the freezer for now. The freezer is not costing anything at the moment, and we possibly might need the freezer in the future. Wardens will send an email to the OLV secretary to advise on the status of the freezer.</p> <p>3. Revised Procedure for Mass on the Website: Lyall will rewrite the procedure on attending mass at OLV. The document will be sent to the wardens, and after review, and comments, the document will be posted on the website.</p> <p>4. Assessment of Covid-19 Implementation Plan: OLV is respecting the guidelines set forth by the Diocese. Attendance is good, and the seating plan is working for Sunday Mass. Decided to keep the call-in plan to reserve a</p>	

	<p>place for Sunday mass.</p> <p>5. Sharing Kitchen: The local Food Bank is coordinating a project to teach people how to cook good wholesome meals. The OLV church kitchen was part of a conversation to be rented for this purpose. It is proposed to use the kitchen once a month for the project. Our only concern is the use of our gas stove, which must be started and turned off after each use. Nothing decided yet, until the United Church gets back to us.</p>	
7	Next Meeting: Oct 15, 2020 @ 10:00	
8	Adjournment: Susan & Bill Raby	