

**OLV Warden's Meeting  
August 4, 2020**

**In attendance:** Bill Cameron, Susan Lemieux, Nancy Lanthier, Gail Preston, Lyall Campbell

**Absent:** Father Albanus, Bill Raby

Item	Description	Action by
1	<b>Opening Prayer:</b> opening prayer led by Bill	
2	<b>Approval of Agenda:</b> Agenda approved by Susan, and Lyall	
3	<b>Approval of Minutes:</b> Minutes as presented by Gail are approved by Susan and Lyall	
4	<p><b>Administration Activities:</b></p> <p><b>1. Secretary's Report:</b> Nothing to report</p> <p><b>2. Treasurer's Report:</b> Nancy in attendance. We are currently in a deficit position of \$10,120.00</p>	
5	<p><b>Business Arising from Minutes.</b></p> <p>1.</p> <p>2.</p>	
6	<p><b>New Business:</b></p> <p>1. Financial Report – Presented by Nancy. Approved by Susan and Lyall</p> <p>2. Continued phone in for Mass attendance – All agreed to continue the phone in for Mass attendance. It is easier to manage the number of attendees for mass due to limited seating to respect the social distancing rules.</p> <p>3. Sanitization Protocol for Hall Renters – Bill Cameron will call the groups that rent the hall to explain the protocol and regulations for hall rental. Approved by Susan, Gail, and Lyall. The kitchen will be off limits for all groups.</p> <p>All groups will be provided with items for sanitization (spray, paper towels, and disposable gloves) to sanitize all items used in the hall (chairs, tables, washrooms).</p> <p>They will keep a tracking system of all attendees within their groups should contact tracing be required.</p> <p>4. Daycare – Bill to meet with Anne as to when they need the hall. Anne will advise Bill if additional days will be needed in September.</p> <p>5. La Chanterelle questions – The questions were how many people can fit in the basement following the diocese rules for hall rentals? Can the church be used along with the hall? Bill will contact Cheryl Cameron with La Chanterelle and get more information as to how many people are interested in returning to the choir in Sept.</p> <p>The June 2020 Document from the Diocese indicates 4 meter spacing for singing. Note: see page 6 - section 5.3 on Volunteers</p>	
7	<b>Next Meeting:</b> To be determined	
8	<b>Adjournment:</b> Susan and Lyall	