

**OLV Warden's Meeting  
February 12, 2020**

**In attendance:** Bill Cameron, Father Albanus, Susan Lemieux, Nancy Lanthier, Gail Preston, Lyall Campbell

**Absent:** Bill Raby

Item	Description	Action by
1	<b>Opening Prayer:</b> Opening prayer led by Bill	
2	<b>Approval of Agenda:</b> Agenda approved by Susan and seconded by Lyall	
3	<b>Approval of Minutes:</b> Minutes as presented by Gail are approved by Susan and seconded by Father Albanus	
4	<p><b>Administration Activities:</b></p> <p><b>1. Secretary's Report:</b> Nothing to report.</p> <p><b>2. Treasurer's Report:</b> Nancy presented the Statement of Revenues and Expenses report for period ending December 31/19. The report was approved by Susan and seconded by Lyall.</p> <p>An amendment was made to Proposed 2020 Budget. The proposed budget was presented by Nancy and approved by Susan and seconded by Father Albanus.</p>	
5	<p><b>Business Arising from Minutes.</b></p> <p><b>1. Volunteer Appreciation Night (Post Mortem)</b> A total of 42 people attended out of the 50 people that were registered. Bill mentioned that the evening went very well. Susan purchased a nice variety of food from the IGA. Gail and Lyall purchased the wine. Soft drinks were provided from the leftover supply of the family day in September.</p>	
6	<p><b>New Business:</b></p> <p><b>1. Kitchen:</b> The water kettle in the kitchen was found plugged in after a hall rental. To eliminate this problem from happening again, Bill Cameron purchased a new kettle, which automatically shuts off once the water is boiled.</p> <p><b>2. Daycare Request:</b> Daycare requested the hall for the week of March 2nd to March 6th. (School March Break). Bill mentioned that the floors will not be washed due to time constraints, and daycare personnel okay with this.</p> <p>Daycare request approved by wardens.</p> <p><b>3. Parking passes for Daycare:</b> Bill Cameron sent an email to our Gatineau counselor Mr. Martin Lajeunesse requesting 2 parking passes. Mr. Lajeunesse replied that he is working on this issue.</p> <p><b>4. Spring Supper Menu:</b> Susan looking into calling a different caterer and proposing a different menu with Chef Moreno. Details to follow concerning price and menu.</p> <p>A note will be placed in the parish bulletin to ask the parishioners what they think concerning a change in the menu, as well as the price change.</p>	

	<p><b>5. Synodal Process:</b> Next phase of the process will take place March 1, 2020 after Sunday mass. The Bishop's video will be presented and will be discussed. Areas to focus on are Liturgy, Catechesis and Outreach.</p> <p>A meeting to review all the comments from the diocese will be held March 31, 2020 which will be the closing of the Synodal Process.</p> <p>On May 2, 2020 there will be a general meeting for all parishes in the diocese to discuss the pastoral guidelines.</p> <p><b>6. Parish Retreat:</b> The Parish Retreat will take place at OLV upstairs in the church March 29/30, 2020. The Bishop will be presiding over the retreat. A time is still to be determined, but possibly in the evening.</p>	
7	<b>Next Meeting:</b> March 18, 2020 at Susan's place 1:00pm	
8	<b>Adjournment:</b> Susan & Father Albanus	