

**OLV Warden's Meeting  
October 17, 2019**

**In attendance:** Bill Cameron, Susan Lemieux, Bill Raby, Gail Preston and Lyall Campbell

**Absent:** Father Albanus and Nancy Lanthier

Item	Description	Action by
1	<b>Opening Prayer:</b> Opening prayer led by Bill	
2	<b>Approval of Agenda:</b> Agenda approved by Bill Raby and seconded Susan	
3	<b>Approval of Minutes:</b> Minutes as presented by Gail are approved by Susan and seconded by Lyall	
4	<p><b>Administration Activities:</b></p> <p>1. <b>Secretary's Report:</b> Nothing to report</p> <p>2. <b>Treasurer's Report:</b> Nancy not in attendance. Bill Cameron provided the financial report for period ending of September 30, 2019 for review. We are currently in deficit position of \$6,977.00. However, there are still outstanding amounts to be received.</p> <p>Financial report approved by Susan and seconded by Bill Raby</p>	
5	<p><b>Business Arising from Minutes.</b></p> <p>1. <b>Windows Update:</b> Windows in the connector room will be installed in approximately 4 to 6 weeks. We anticipate that the replacement of the windows will be done before the end of the year.</p>	
6	<p><b>New Business:</b></p> <p>1. <b>Fans in the Church:</b> Wait until the spring then hire a company to clean the fans.  Bill will look into finding a company and get an estimate.</p> <p>2. <b>NA Halloween party (October 26th):</b> Party approved, but Bill will add a clause to the hall rental contract that the NA organizer brings the garbage home. Rental fee: \$150.00</p> <p>3. <b>St. Gregoire Prayer Day (October 19<sup>th</sup>):</b> Jocelyne Beauchamp is organizing the event for 19 to 25 people. Linda and Bill Cameron and Regis Lemieux will be helping out to setup the hall. Linda to help with the coffee.</p> <p>4. <b>Bed Room Rentals (2 rooms – Oct 18th + 19th)</b> The Priest and nurse that are presiding over the "Prayer Day" will be staying for 2 nights.</p> <p>5. <b>Other info:</b> Susan ordered 5 poinsettias for Christmas. Delivery scheduled for December 23, 2019</p>	
7	<b>Next Meeting:</b> Wednesday, November 20, 2019 @ 10:00AM	
8	<b>Adjournment:</b> Meeting adjourned by Susan and seconded by Lyall	