

**OLV Warden's Meeting  
September 19, 2019**

**In attendance:** Bill Cameron, Father Albanus, Susan Lemieux, Gail Preston and Lyall Campbell

**Absent:** Bill Raby

Item	Description	Action by
1	<b>Opening Prayer:</b> opening prayer led by Bill	
2	<b>Approval of Agenda:</b> Agenda approved by Susan and seconded by Lyall	
3	<b>Approval of Minutes:</b> Minutes as presented by Gail are approved by Susan & Lyall	
4	<p><b>Administration Activities:</b></p> <p><b>1. Secretary's Report:</b> Nothing to report</p> <p><b>2. Treasurer's Report:</b> Nancy not in attendance. Bill will request that the financial report be sent to via email.</p>	
5	<p><b>Business Arising from Minutes.</b></p> <p><b>1. Family &amp; Friends Day - Review and Update:</b> There were 70 tickets sold, with 15-20 tickets at the door, with 60 people in attendance. Complaints were that the music was not loud enough. The "talking" was too loud at certain tables, and people could not hear the music. Guy Charbonneau provided the sound system, and he mentioned that we can use the sound system at anytime. The schedule of performers and volume levels will be adjusted for next year's event, but will keep the same format. Possibly have the event start at 1:00 pm and the music start at 1:30 pm to give time for people to chit-chat before the music. An idea was presented to have the music stop during the food.</p> <p><b>2. AED Update:</b> AED unit has been completed with the additional accessories. (Towel, razor, and scissors are in the AED cabinet).</p> <p><b>3. Status of new windows in the connector:</b> Bill Cameron and Bill Raby will contact Thermos Vizion to get an estimate.</p>	
6	<p><b>New Business:</b></p> <p><b>1. Volunteer Appreciation Night (Proposed Date):</b> Date set to Jan 17, 2020 (3<sup>rd</sup> Friday of the month)</p> <p><b>2. New City of Gatineau Garbage Regulations (Update):</b> Bill Cameron will discuss this rule with our custodian. (Dan Clement). We will deal with each event in the church hall as it happens.</p> <p>Bill Cameron will add a clause in the rental contracts, that the event organizer <b>MUST</b> remove the garbage from the event.</p>	

	<p><b>3. Date for the Spring Supper:</b> A date is set for May 22, 2020. Spaghetti is on the menu. We are all in agreement that this menu is easy to provide and at a minimum amount of volunteer involvement. A suggestion was made to change the “order” of the evening. The salad, and main course will be served, and the dishes cleared. Then we will have the Balloon Auction, and dessert will be served after the auction. This will be discussed closer to the May supper. A kitchen volunteer meeting will be scheduled prior to the supper.</p> <p><b>4. Upcoming Rentals</b> The FADOQ will rent the hall May 11, 2020 from 1-5, for the concert for May 14. The Heart &amp; Soul is scheduled for May 7, 2020. There will be 2 concerts at Christmas, La Chanterelle and Heart &amp; Soul, and 2 spring concerts from the Heart &amp; Soul, and FADOQ.</p> <p><b>5. Side door entrance step to kitchen:</b> The step that is sitting on the ground needs repairing. Lyall will have a look at doing the repair.</p> <p><b>6. Email from St. Gregoire concerning the upkeep of the cemetery:</b> St Gregoire sent an invoice of \$3219.30 to OLV, for the cost of cleaning up the O’Neil Heritage cemetery on Church Street, which has approximately 800 people buried. St. Gregoire’s is responsible for this cemetery, and this invoice was just for information. A decision was made to make a donation of \$1000.00 to help with the cost of the O’Neil Heritage clean up. St. Gregoire’s fabrique mentioned that they would like to have a celebration of the renewal of the cemetery with family’s that have relatives buried in the heritage cemetery.</p>	
7	<b>Next Meeting:</b> October 17, 2019	
8	<b>Adjournment:</b> Meeting adjourned by Father Albanus and seconded by Susan	