

**OLV Warden's Meeting
February 28, 2019**

In attendance: Susan Lemieux, Father Albanus, Gail Preston, Lyall Campbell

Absent: Bill Cameron, Bill Raby

Item	Description	Action by
1	Opening Prayer: opening prayer led by Susan	
2	Approval of Agenda: Agenda approved by Gail and seconded by Lyall – Additional items added	
3	Approval of Minutes: Minutes as presented by Gail are approved by Susan and seconded by Lyall	
4	<p>Administration Activities:</p> <p>1. Secretary's Report: Nothing to report</p> <p>2. Treasurer's Report: Nancy in attendance and presented the "Statement of Revenues and Expenses" for 2018.</p>	
5	<p>Business Arising from Minutes.</p> <p>1. Approval of Statement of Revenues and Expenditures for 2018: Document was approved by Susan and seconded by Lyall. Nancy delivering the document to the Diocese today.</p> <p>2. Custodian Contract: Custodian contract signed by Mr. Daniel Clement, and a copy was inserted in the Parish book.</p>	
6	<p>New Business:</p> <p>1. Upcoming Concert – Chanterelle reservation of church and hall: The Chanterelle has requested to rent the church and the hall for one Saturday sometime in March or April of 2020.</p> <p>The original contract needs to be amended for only this event/occasion. This is to make sure that no funerals are booked on this date. Daniel will confirm the date when known.</p> <p>2. Donation in memory of Paul Jeffrey The wardens have agreed to make a \$100.00 donation to the Cancer Society in Paul's name from the OLV Parish.</p> <p>3. Synod Process The process is now in the 2nd stage. The diocese has submitted a process to Father Albanus, to include possible adaptations to the mass/liturgy. Father Albanus will keep us informed.</p> <p>4. Volunteers A request for wardens and lectors will be placed in the bulletin.</p>	
7	Next Meeting: March 21, 2019	
8	Adjournment: Meeting adjourned by Susan and seconded by Lyall	