

**OLV Warden's Meeting
October 18, 2018**

In attendance: Bill Cameron, Susan Lemieux, Bill Raby, Paul Jeffrey, Lyall Campbell, Gail Preston and Father Albanus

Absent:

Item	Description	Action by
1	Opening Prayer: opening prayer led by Bill	
2	Approval of Agenda: approved by Susan and seconded by Bill Raby	
3	Approval of Minutes: minutes as presented by Gail are approved by Lyall and seconded by Bill Raby	
4	<p>Administration Activities:</p> <p>1. Secretary's Report: nothing to report</p> <p>2. Treasurer's Report: Nancy not in attendance. No financial report provided.</p>	
5	<p>Business Arising from Minutes.</p> <p>1. Defibrillator training update Bill Raby contacted Julie Dunning at the Hospital for a contact person for CPR and defibrillator training. He was provided with Joanne Lanthier and Joanne Dionne. Joanne Dionne provided a date of Friday, Nov 30th for training, (start time 5:30pm for 4 hours). Bill will call her to see how many people she can take for this training session, and will it be bilingual.</p> <p>2. Synod Process Update Father Albanus provided us with a brief overview/explanation of the Synodal process and the information that we must provide to the Diocese.</p> <p>Action to be taken: #1- The warden's will provide Bill Cameron with any comments they may have to add to the current documents prepared for the Synodal process by Monday, October 22, 2018 (Part 1 Parish Life, Part 2 - the Mission of the Parish, Part 3 - Parish resources) #2- We will put inserts of information regarding the Synodal process in next week's parish bulletin #3 - On November 4th (Fellowship Sunday) we will meet after mass with the parish community to discuss the information that has been prepared for OLV Parish regarding the Synodal process.</p> <p>3. Review of Hall Rentals We currently have the following rentals:</p> <p>Rectory – monthly rental \$360 Just Equipping – monthly rental \$175 Chanterelle- \$50 per night – once a week/donation per concert \$300 OA – pay when they can NA – pay \$60 per month AA – pay \$60 per month Daycare - \$50 per day(2 days a week). During winter month they will pay an extra \$5.00 per day (total \$440 per month in winter)</p> <p>Other anticipated revenues: Room Rentals in house are \$25.00 per night Concert – FADOQ – May 9, 2019 - \$300</p> <p>Fundraising events for 2018/2019 - Christmas tea 2018 - Spring Supper 2019 – Charlie will provide the catering service again and will do the type of meal that we wish to serve (i.e. Spaghetti, chicken etc.). - Card Party – April 2019 - Family and Friends day – BBQ/corn roast & afternoon of music – September 2019</p>	
6	<p>New Business:</p> <p>1.Caulking of windows in connector room Ken Simpson brought to our attention that the windows in the connector room need to be caulked as there is cold air coming in during the winter months.</p> <p>Bill Raby will contact Ken Simpson to obtain the details as to what has to be done.</p> <p>Bill Raby will contact Terry Smith to take a look at the work required and give us an estimate of what would have to be done to fix the windows.</p>	
7	Next Meeting: November 15, 2018	
8	Adjournment: meeting adjourned by Susan and seconded by Paul	