

**OLV Warden's Meeting  
September 27, 2018**

**In attendance:** Bill Cameron, Susan Lemieux, Bill Raby, Lyall Campbell, Gail Preston, Father Albanus

**Absent:** Paul Jeffrey

Item	Description	Action by
1	<b>Opening Prayer:</b> opening prayer led by Bill	
2	<b>Approval of Agenda:</b> Agenda approved by Susan and seconded by Bill	
3	<b>Approval of Minutes:</b> Minutes as presented by Gail are approved by Susan and seconded by Lyall	
4	<p><b>Administration Activities:</b></p> <p><b>1. Secretary's Report:</b> nothing to report</p> <p><b>2. Treasurer's Report:</b> Nancy in attendance and provided the financial statement for the period ending of September 30, 2018. We are currently in a surplus position of \$974.00. The financial statement was accepted by Susan and seconded by Lyall.</p>	
5	<p><b>Business Arising from Minutes.</b></p> <p><b>1. Family and Friends Day – September 2018</b> - The event was a success and there were 102 tickets sold. - Bill Cameron provided the financial statement for the event which indicated the total profit for the event was \$744.00.</p> <p><b>2. Vinyl Chairs</b> The status of the vinyl chairs is as follows:</p> <p>There are 20 chairs in sacristy for Thursday morning mass</p> <p>There are 40 chairs in the hall for the use of the rental groups (also 49 wooden available for rental groups)</p> <p>There are 100 chairs which will be locked (two key locks) with a cable in the conference room. All in agreement that this is being done in order to avoid any further damage to the vinyl seats. Lyall has mentioned that in order to remove only a specific number of chairs there will be a lock on each end of cable. Monique has one key in the cupboard, and Lyall has the other key.</p>	
6	<p><b>New Business:</b></p> <p><b>1. Update on Inter-Parish Planning Committee</b> Members are Linda Cameron, Ellen Butler, Joan Teske, Peter Dunlop</p> <p><b>Sacrament of Confirmation</b> – June 9<sup>th</sup> if any candidates</p> <p><b>St. Gregoire – Silent hours on Thursday</b> - There are currently no volunteers from OLV for the Thursday at St. Gregoire (silent hours). However, should they require someone to fill in for a time period, Bill &amp; Linda Cameron have volunteered to assist them.</p> <p><b>Father Albanus - vacation period: December 27<sup>th</sup> to January 29<sup>th</sup></b> - If we have a funeral we have on standby Father Bill Marreevee, Father Daniel Hawkins and Father Dan Kelly</p> <p>- For the Christmas period Father Albanus will find a replacement for Christmas period and dates in January.</p> <p>December 24<sup>th</sup> (7:00 p.m. OLV and 9:00 p.m. St. Malachy and December 25<sup>th</sup> – 9:00 a.m. – replacement to be determined</p> <p>December 29<sup>th</sup> and December 30<sup>th</sup> – Father Hawkins</p> <p><b>Diocese Synodal Process 2018-2019</b> - A document was inserted in the OLV weekly bulletin to inform the parishioners of this upcoming Diocese process. - We will get a facilitator to represent our parish - There will be a meeting at the diocese which will provide more details of the upcoming</p>	

	<p>Diocese requirements.</p> <ul style="list-style-type: none"> <li>- There are three phases of this 15 month process.</li> <li>- We as a parish will look as to how we can get new people in our parish community.</li> <li>- We will determine any ongoing issues and develop an action plan as required.</li> </ul> <p><b>Book of Life</b></p> <ul style="list-style-type: none"> <li>- held on All Soul's Day – Sunday, Nov. 4/18</li> </ul> <p><b>2. The kitchen in the hall</b></p> <p>-Bill talked to Dan about the kitchen. He is not responsible for cleaning/dusting the walls in the kitchen. Ken has been doing this but will no longer take responsibility for this. Lyall has volunteered to take responsibility to dust the kitchen on a weekly basis.</p> <p><b>3. Defibrillator training</b></p> <p>Bill Cameron will contact the Red Cross and get the prices. We will try to have training for at least 10 people. Bill Cameron will talk to Maureen Ricard to see if she has a contact person that would be available through the CLSC.</p>	
7	<b>Next Meeting:</b> October 18th	
8	<b>Adjournment:</b> meeting adjourned by Susan and seconded by Bill Raby	