

**OLV Warden's Meeting
October 20, 2016**

In attendance: Bill, Susan, Mike, Paul, Lyall and Gail

Absent:

Item	Description	Action by
1	Opening Prayer: Opening prayer led by Bill	
2	Approval of Minutes: Minutes as presented by Gail were approved by Mike and seconded by Paul	
3	Approval of Agenda: Agenda approved by Susan and Lyall – additional items added	
4	Administration Activities - nothing to report Treasurer's Report - Nancy not in attendance, however a financial statement to period ending October 20/16 provided. Currently in deficit position of \$3,299.00. Susan provided bank balance of \$22, 614.88	
5	Business Arising from Minutes Harvest Supper Update -Susan has met with the ladies from Mayo. They will prepare supper for 160. -There are currently 150 dinner tickets sold or accounted for. -For the bar Mike to get beer: 2 @24 COORS, 1 – Labatt Bleue, -Lyall and Gail have currently ordered 18 red & 12 white (due to the increase in ticket sales – Gail will order an extra 6 red/6 white) -Set up hall on Thursday, 27th Capital Projects Update Walkway in front of church - Lyall will check on the bags of ready to use - asphalt to see how that works - Lyall will call Marcelo Rivera to see if he can take a look at the walkway and provide an estimate as to what it would cost to fix the grade of the paving stones in order to meet the current level of the asphalt sidewalk. Cedar Hedge in back yard -Bill, Mike and Lyall took a look at the hedge. We will not remove the hedge at this time. In order for it to look a little cleaner, Dan will clean out the hedge of other plants that are growing in the hedge. Regis's Apartment - There is some water damage on a wall due to the water leaks. This would be a big job to do as it is in plaster. Mike will get Yves Goulet to give an estimate of what has to be done to repair. Mike will call Regis in advance to let him know when Yves will stop by to take a look. 75th Anniversary Celebration – Update -Mike gave the following update: -The mass in January will be on the 22nd -Daniel Lafleur will be approached to play the organ for this mass -The estimate for the brunch is about \$10.00 per plate from the Filles de Laurier on Joseph St (Monique Blais). Caterers requested to use the kitchen and the plates. We do not see any problem with this. - The METRO will donate the orange juice.	

	-The Fabrique of St. Luc, and the Lions Club will donate towards the OLV 75th Anniversary celebration. -For the brunch, Mike has suggested putting a donation box at the table when people are coming in with their tickets. -We will use table clothes for each table and napkins -Dorothy is almost finished with the history of the church. -This history will go in the church bulletin in November	
6	New Business: 1. Hall rental fees -Bill provided the following rental fees: -Hall & kitchen & coffee pot - \$150.00 -Hall only - \$140.00 -Parishioners – Free -Baby or Wedding Shower - \$50.00 (for parishioners and non-parishioners) 2. Date for Spring Supper - Planned for June 2, 2017 3. Purchase of new vestments for Father Albanus -The inter-parish planning committee will be meeting on November 3, 2016. This item can be discussed. 4. Upcoming events: -Heart and Soul Christmas concert – Dec 1st -Chanterelle Christmas concert – December 14th -OLV Christmas tea – to be held on Dec 3/16	
7	Next Meeting: November 17, 2016	
8	Adjournment: meeting adjourned by Susan and seconded by Paul	