

**OLV Warden's Meeting  
April 21, 2016**

**In attendance:** Bill, Susan, Paul, Mike, Lyall and Gail

**Absent:**

Item	Description	Action by
1	<b>Opening Prayer:</b> opening prayer led by Bill	
2	<b>Approval of Minutes:</b> Minutes approved by Mike and Paul. An amendment will be made to item #5 – Status of meeting with Chanterelle.	
3	<b>Approval of Agenda:</b> Lyall and Susan - additional items to be added	
4	<p><b>1. Administration Activities</b> – Nothing to report</p> <p><b>2. Treasurer's Report</b> - Nancy in attendance. Nancy provided a financial report to period ending April 21/16 – currently deficit position of \$2,937. Nancy mentioned that the costs of the heating is as follows: Cost of oil from November 2014 – June 10, 2015 – was <b>\$23,189.20</b> compared to the cost of gas from November 5, 2015 to April 21, 2016 - <b>\$7,404.55</b></p>	
5	<p><b>Business Arising from Minutes.</b></p> <p><b>1. Spring Supper Update – May 20/16</b></p> <p>Unfortunately, Bob Hodgson will not be able to attend this event and help with the cooking of the roast beef.</p> <p>Mike Legault will check with a contact that is a chef and see if she would be willing to help out. He will let Bill know as soon as possible. As Bill Cameron will check to see if Bill Raby would be able to cook the roasts. There was 6 last year – 4 medium and 2 well done. Lise helped Bob slice the beef last year. She can come again this year. Lyall will help slice the beef if help is required. Paul can help at bar if needed.</p> <p>Bill to check on the helium for the balloons. Linda Cameron has her team for the filling of the balloons.</p> <p>Lyall and Gail to take care of buying the wine and soft drinks for the evening.</p> <p>Just in case Gail and Susan will make extra blocks of ice for beer coolers. However, there may be enough in the freezer (need 30 to 40 blocks).</p> <p>The tickets have been printed.</p> <p>The hall will be set-up in the evening on May 19<sup>th</sup></p> <p>Mike will take care of the beer – he will see if he can get a donation of beer for the evening. It would be Molson products - usually we have COORS and LABATT BLUE. It was agreed that if it was a donation of two kinds of Molson products that would be okay. We will wait to see what Mike will be able to get as a donation.</p> <p>Susan will provide some plastic glasses for the beer.</p> <p>We will contact our people for donations to the balloon raffle.</p>	

Susan will take care of the potatoes and the rest of the supplies.

## **2. 75<sup>th</sup> Anniversary Update**

Mike gave an update – from the last meeting  
Phil and Dorothy Casey have joined the committee.

There will be three events –

#1 – Mass – in January at 10:00 with a brunch after mass. It will be a catered brunch. It is anticipated that all food toward the brunch will be donated. There will be no charge to those attending. We will have a DONATION box for those who wish to give.

#2 - Have a mass in summer with a picnic on the church grounds. Murray Dunnigan in charge of picnic with Diane and Phil D'Aoust. Proposing Irish music in the hall, and have a bar set up to sell beer.

#3 - Have a midnight mass for Christmas. Have one reading in English and the other in French.

Invite the Heart and Soul singers to join the choir for the mass.

Have part of the mass in Latin. Father Albanus is okay with the latin mass.

### **Other items:**

An invitation will be sent to the Bishop to see if he would be available for the mass in January/ summer event/Midnight mass

Mike mentioned that the wardens of St. Luc's will give us the 75<sup>th</sup> Anniversary sign as a donation toward the celebration.

In October, November and December – Dorothy will put an edition in the Bulletin for an OLV Quiz . There will be a box for participants to put their answers. There will be small prizes for correct answers.

The OLV Warden's will support any finances that may be needed for the 75<sup>th</sup> Anniversary celebration.

## **3. South side of the church – water/drainage issues – Next step**

- Mike has a landscaper (HD DENEIGEMENT), who believes that the foundation may be cracked and that is why there is water in the basement.
- Mike provided a copy of the estimate of **\$1,667.14** to do all the work to fix the foundation and taking care of the slope of the land and making it all look good after work is completed.
- The estimate includes the digging the 22 feet, installing the blue skin membrane
- It is hoped that no further leaks will occur even with heavy rainfalls over the summer and the snow off the roof in the winter (as there will no longer be any eaves troughs on that side of the roof).
- It was agreed by the wardens that this work has to be done.
- All in agreement to cover the cost of this work.

	<p><b>4. Secure cupboard for Dan</b></p> <ul style="list-style-type: none"> <li>-There were no empty filing cabinets available for Dan to put in the furnace room for his tools.</li> <li>- Susan to suggest to Dan to use the existing Janitor cupboard near the conference room. This is a locked door and was used for the janitor supplies.</li> <li>-This should be quite secure for his tools.</li> </ul> <p><b>5. Financial status/Issues</b></p> <ul style="list-style-type: none"> <li>-Susan gave status of account – currently \$29,000 in bank</li> </ul> <p><b>6. Asbestos work – update</b></p> <ul style="list-style-type: none"> <li>-Paul gave the current status of the work:</li> <li>-Appeared to be confusion with the worker who came to do the work - as to what was to be done.</li> <li>-The workers will be back to finish the work on Tuesday at 8:00 a.m. (the exposed pipes in the kitchen still have to be wrapped) and any other work that was required to complete the work order will be done.</li> <li>-Mike will be at the church on Tuesday to oversee the job. It will take all day to complete.</li> </ul> <p><b>7. Insurance – Liability for contract employees</b></p> <p>This was an incoming question from Monique. Mike has checked our insurance for liability. The insurance covers everyone in the church including our contract employees. Monique would like this in writing to put in the secretary book.</p>	
6	<p><b>New Business:</b></p> <p><b>1. Financial donation from the City Councillor.</b></p> <p>Bill talked to Martin Lajeunesse, unfortunately he cannot make a financial donation directly to a church.</p> <p><b>2. Repair of damaged chairs in the hall</b></p> <p>We currently have 23 of 165 chairs that are damaged. Cost to repair about \$35.00 per chair (around \$850.00 = tax). At the moment this is quite a high cost to repair.</p> <p>Susan was proposing that we approach the Chanterelle and Heart and Souls for financial support to help fix the vinyl chairs.</p> <p>The Buckingham Elementary School currently has 79 wooden chairs (some that used to belong to OLV) that they want to get rid of. There are at least 60 that are in good shape. Susan could pick them up with her truck.</p> <p>To avoid further damage to the vinyl chairs, it was suggested that the 60 can be used for the rentals during the week.</p> <p>Lyll suggested that we can try to put some of the vinyl chairs in the bingo room so that they will not be damaged any further.</p>	

	<p><b>3. Christmas tea – December 3/16</b> Susan has volunteered to be the convener of the tea. She will tell Dorothy, Maureen and Marilyn that they may proceed with their Christmas crafts for the craft table.</p> <p><b>4. Brady Cemetery on Church Street</b> On Wednesday, April 20, 2016 Ken Simpson drove by the Brady cemetery on Church St. and noticed 3 adults and some children playing golf in the cemetery. He approached them to inquire as to why they were in the cemetery playing golf. Ken mentioned that there are around 700 people buried in the cemetery. They thought it was a public park. Susan followed up on this issue and went to St. Grégoire Church to check the by-law. There is none. However, she saw Jacques Foucault regarding this matter. Jacques will put signs on the fence. These signs will indicate that it is a cemetery and not a public place and should be respected.</p> <p><b>5. Church doors unlocked on Saturday morning of garage sale.</b> Monique brought to Lyall's attention that the doors for the church were unlocked on the Saturday morning of the garage sale. Unfortunately, at this time, it not sure who did not lock the doors on the Friday night.</p> <p><b>6. Breaker box in sacristy vs light switches</b> Paul mentioned that currently, the breakers switches are being used to turn on and off the lights vs the light switches. Not quite sure why. It has been done for many years. Mike will check with his friend who is an electrician to see what is going on.</p>	
7	<b>Next Meeting:</b> May 15 <sup>th</sup> – after mass	
8	<b>Adjournment:</b> meeting adjourned by Lyall and Susan	