

**OLV Warden's Meeting
February 18, 2016**

In attendance: Bill, Susan, Mike, Lyall and Gail

Absent: Paul

Item	Description	Action by
1	Opening Prayer: Opening prayer led by Bill	
2	Approval of Minutes: Minutes as presented by Gail were approved by Susan and Lyall	
3	Approval of Agenda: Agenda approved by Mike and Susan. Additional items added	
4	<ol style="list-style-type: none"> 1. Administration Activities – Nothing to report 2. Treasurer's Report – Nancy not in attendance 	
5	<p>Business Arising from Minutes</p> <ol style="list-style-type: none"> 1. Asbestos Report- <ul style="list-style-type: none"> -There were two estimates rec'd for this work: -SOS demolition – estimated cost \$7,200 plus tax - Nettoyage LP Laurin - \$11,800 with tax total is \$13,567. A down payment of \$6,783.52 is requested before work would start. - Mike will do further investigation on the work requirements. Bill will provide him with the details of the inspection report. - Mike will follow-up with a restoration company to look into this. He will see if this could be part of a claim to the insurance company. - We will get more details and determine what these estimates would include. 2. 75th Anniversary <ul style="list-style-type: none"> - It has been decided that we will need an organizing committee. -Mike has volunteered to be the head of this committee and he will set up a team. -Bill will put a notice of the 75th Anniversary in the Sunday Bulletin and mention that those who would like to be part of this organizing committee to contact the secretary to give your name. 3. Replacement of the OLV Society (Proposal) <ul style="list-style-type: none"> -As we currently have volunteers who oversee various requirements of the parish (Phil – audio system, Ken- furnace, Isabel Laframboise – decorating committee etc...) -Bill provided an action plan to reach out to parishioners to seek volunteers to coordinate the Christmas Tea and manage the kitchen. -Bill will put a notice of this new proposal for volunteers for the Christmas Tea and the management of the kitchen in the parish bulletin. 	
6	<p>New Business:</p> <ol style="list-style-type: none"> 1. Note from La Chanterelle <ul style="list-style-type: none"> -Mike and Bill will meet with Claude Gosselin to discuss concert fees and any other concerns they may have with the current arrangements. 	

	<p>2. Eave trough</p> <ul style="list-style-type: none"> -Due to the large snow storm that took place, the eave trough on the south side of the church pulled away from the building. - Lyall and Mike will take a look to see what the damage is and see if there is still a need to have eaves rough on that side. The water off the roof would still be required to drain away from the foundation so that no water will enter through the foundation (bingo room and janitor closet near conference room). -Mike will try to find and eave trough company to look into this. Nothing can be done until the spring. <p>3. Liquor license – Bill will take care of the request for the liquor license for the May dinner prior to his departure for holidays on March 13th.</p> <p>4. Easter Lilies – Due to allergies, we will get 4 large lilies instead of 8</p> <p>5. Donation envelopes for Easter Flowers</p> <ul style="list-style-type: none"> - Susan will ensure that the envelopes are put in as an insert in the weekly bulletin at least 2 weeks before (Bulletin of Sunday - March 6th) 	
7	Next Meeting: March 22 nd (Tuesday)	
8	Adjournment: meeting adjourned by Mike and seconded by Susan	