

**OLV Wardens Meeting
April 16, 2015**

In attendance: Bill, Susan, Paul, Lyall and Gail

Absent: Mike and Father Albanus

Item	Description	Action by
1	Opening Prayer: opening prayer led by Bill	
2	Approval of Minutes: minutes as presented by Gail – approved by Paul and seconded by Lyall	
3	Approval of Agenda: agenda approved by Lyall and seconded by Susan	
4	<ol style="list-style-type: none"> 1. Administration Activities – nothing to report 2. Treasurer's Report- Bill provided the year-end report for 2014 We are in a surplus position - \$12,478.00, this is in part due to the financial campaign that was held in 2014. We will have the expenditures of the new gas furnace to be paid for in 2015. 	
5	<p>Business Arising from Minutes</p> <p>1. Spring Supper</p> <ul style="list-style-type: none"> -Ticket sales – we will start selling tickets on April 26th -Liquor permit – Bill will take care of this -Bar – Gail and Lyall to take care of bar. They will contact Ken for the info for previous suppers to get more information on set-up and what to purchase for the evening (beer, liquor, and soft drinks) -Balloon auction – prepare 200 balloons (Bill to contact Aggie for the propane) -In order to ensure that all tables can purchase balloons -we will try to get at least 4 teams to sell balloons -We will contact the local businesses and put a notice in the OLV Bulletin to notify the parishioners if they wish to make a donation for the balloon auction. - We will set up hall on Thursday night. <p>2. Gas furnace project</p> <ul style="list-style-type: none"> -Bill advised that we will pay \$1,000.00 upfront to ensure we are going to use the gas (holding fee for future consumption) -Bill to confirm that the gas line will go in from the Charles Street side not Joseph St. -This would ensure that there would be no gas line going underneath the ground in the empty lot beside the church <p>3. Check report</p> <ul style="list-style-type: none"> - Susan provide the report of payments for rentals for April 2015 	
6	<p>New Business:</p> <p>1. Celebration of the 150th Anniversary of the founding of St. Gregoire The president of the committee Margo Lajeunesse has sent a letter to Bill regarding the upcoming celebration which will include an outdoor mass to be held on Sunday, August 9 2015 at 10:00 a.m. Father Albanus is invited to participate in the celebration.</p>	

	<p>2. Roof leak in the rectory There was a similar problem last fall when the drain was blocked. However, the drain for the water is higher than the roof which causes water to gather. Bill has a contact person who is a roofer (Peter Delcourt). Lyll has a renovation contact – Milton Brunke (819-661-5161). However, we do not know if he is knowledgeable regarding roof repairs.</p> <p>3. Concierge tasks over and above the job description There are other jobs that Dan does that are not in his contract (changing water tank & taps). We will look at paying Dan to do these jobs.</p> <p>4. Relay for Life We will have same agreement as last year. We will not charge for the hall- that will be our donation toward the Relay for Life.</p> <p>5. Signing of OLV checks Susan will get signing authority. Susan will go to bank with Nancy for the signing authorization.</p> <p>6. Information session for wardens – held at Diocese – Sat. April 18/15 Bill will attend the information session in the afternoon. Information will be [provided regarding the future of Mutuelle Inter Ovest Insurance.</p> <p>7. Birthday card for Father Albanus The warden’s gave Father Albanus \$100.00</p> <p>8. Secretary update Monique would like to purchase chafing dishes for Relay for Life and then donate to parish. For parish events we are currently borrowing either from the Palais Gomme or BJ's.</p> <p>Monique has volunteered to do any ticket or label printing if needed.</p>	
7	Next Meeting : May 21, 2015	
8	Adjournment: meeting adjourned by Susan and seconded by Paul	