

**OLV Warden's Meeting
November 25, 2014**

In attendance: Bill, Susan, Aggie, Paul, Lyall and Gail

Absent: Father Albanus

Item	Description	Action by
1	Opening Prayer: Opening prayer led by Bill	
2	Approval of Minutes: Minutes as presented by Gail were approved by Susan & Paul	
3	Approval of Agenda: Susan & Aggie – additional items added	
4	<ol style="list-style-type: none"> 1. Administration Activities - Nothing to report 2. Treasurer's Report – Nancy in attendance – provided financial statement to Nov 25/14 	
5	<p>Business Arising from Minutes.</p> <ol style="list-style-type: none"> 1. Secretarial Position – <ul style="list-style-type: none"> - Bill to make announcement in OLV Bulletin regarding Alma's retirement. -Bill provided a list of secretarial duties – reviewed by everyone -He will put out the statement of qualifications and initial offer of secretary position to parishioners (computer skills, word/excel, level of discretion etc.) -Start at 8 hours per week 2. Natural Gas submission <ul style="list-style-type: none"> -ALPHA Combustion has provided a submission. 90 day offer – estimate \$24,580.00 -Bill to translate the document/contract – so everyone may review and therefore have questions to address to ALPHA representative -We may have to get other estimates -We would provide this info to the parishioners and as well get approval from the Diocese 3. Rental Policy <ul style="list-style-type: none"> - We have to look at reviewing the current contracts and rates for the rental of the church and the rental of the hall downstairs 4. La Chanterelle Concert – December 17/14 at 7:30 <ul style="list-style-type: none"> -Bill has 50 tickets to sell (1-\$12.00 or 2-\$20.00) -Susan will sell on Dec 7th. -We will provide coffee and desserts -Bill to make announcement of concert and request donation for dessert table 5. Oil Submission Update <ul style="list-style-type: none"> -We will be going with the floating rate (.90) 6. Christmas Tea – Raffle tickets <ul style="list-style-type: none"> -Letter from Monique – provide more opportunities to the Society to sell raffle tickets for items for the various events that they are involved with. This year they have a donation of items for Christmas Tea- that they wish to use as items for a raffle. With the various events being held at the church – there were no opportunities to sell raffle tickets. Perhaps this could be better coordinated next year. 	

	<p>7. Valentines Dance – Saturday , February 14th -Susan has booked Lorne Daly Band & the Ricochet Riders (cost \$600.00) - Time:8:00 to 12:00 p.m. at Charlie's Ranch - Tickets for 250 people – Susan to provide Lyall details to print the tickets - Charlie has provided the Hall for free (he will get proceeds from the bar). - We will look at providing coffee/tea/desserts/fruit/cheese in evening</p> <p>8. Harvest Supper – Post Mortem meeting (held with members of OLV & St. Malachy) -Look at more workers helping with supper (help clearing tables) -Susan would like more help to divide up the work -Clean up crew – need more help in kitchen -Raffle for next year – Lorraine looking at doing something -Date for next year – October 2/15</p>	
6	<p>New Business:</p> <p>1. Volunteer Night - January 16th – 7:00 pm – wine,soft drinks, cheese trays, fruit trays etc.</p> <p>2. Upcoming Relay for Life events – -Incoming request from Monique on behalf of the Relay for Life to request the costs associated to rent the hall for the various events planned for 2015. -Bill has suggested that due to this worthy cause – that we agree to not charge any fee for the hall, but that they publicly recognize Our Lady of Victory Church for their contribution towards the Relay for Life – all in agreement</p> <p>3. Spring Supper – date will be May 22nd</p>	
7	Next Meeting: December 18, 2014	
8	Adjournment: meeting adjourned by Aggie and Susan	