

**OLV Warden's Meeting  
September 18, 2014**

**In attendance:** Father Albanus, Bill, Susan, Aggie, Paul , Lyall and Gail

**Absent:**

Item	Description	Action by
1	<b>Opening Prayer:</b> Opening prayer led by Bill	
2	<b>Approval of Minutes:</b> Minutes as presented by Gail – approved by Aggie and seconded by Paul	
3	<b>Approval of Agenda:</b> Agenda approved by Susan and seconded by Lyall	
4	<ol style="list-style-type: none"> <li>1. <b>Administration Activities</b> - Nothing to report</li> <li>2. <b>Treasurer's Report</b> - Nancy in attendance. -provided financial statement period ending Sept. 18/14 – deficit of \$11,834</li> </ol>	
5	<p><b>Business Arising from Minutes.</b></p> <ol style="list-style-type: none"> <li>1. Harvest Supper – October 17<sup>th</sup> -Lyall to prepare tickets \$25.00 for adults. 160 tickets - Lyall and Gail – pick up wine - We will have 50/50 draw as no raffle -Dates to sell: - Gail &amp; Lyall – 28<sup>th</sup> - Bill – Oct 5<sup>th</sup> -Susan – Oct 12<sup>th</sup></li> <li>2. Card Party – 11 ½ tables. Set up tables for Nancy on Friday, Sept 19<sup>th</sup>. Susan to help Nancy at the front door – greeting the people.</li> <li>3. Final review of budget reduction plan – meeting held with Wardens</li> <li>4. Fund raising letter – date for distribution – Oct 7<sup>th</sup> – prepare envelopes for 168 people.</li> <li>5. Window repair in apartment – Regis  -Caulking could be cracked or where satellite dish installed. Susan to see if Gary Miller could take a look (as he is in the construction field)</li> <li>6. Secretarial Hours: Starting Sept 1/14 Tuesday: 1:00 to 4:00 pm and Thursday: 9:00 am to 11:00 a.m. and 1:00 p.m. to 4:00 p.m.</li> </ol>	
6	<p><b>New Business:</b></p> <ol style="list-style-type: none"> <li>1. Daily Bread -List of needs for this project - being held at Buckingham Elementary School -Bill proposed to donate \$150.00 to this community cause – all in agreement -Lyall proposed a donation of \$200.00 - which was approved</li> <li>2. St. Luc's Anniversary Mass &amp; brunch Gail has two tickets purchased from Bill (may be able to attend). Susan to check if she can go.</li> </ol>	

	<p>3. Removal of air conditioner -Lyll and Gail to remove Friday afternoon.</p> <p>4. Ministry of Environment Letter – Bill rec'd letter regarding analysis of soil. Level B – contaminated. – soil removed by Bell Canada – cleaned the site and everything was done as required (Bell Canada covered cost of removal)</p> <p>5. Nutrite – renew contract for next year. Get 10% discount if renew early.</p>	
<b>7</b>	<b>Next Meeting:</b> October 16, 2014	
<b>8</b>	<b>Adjournment:</b> meeting adjourned by Aggie and Susan	