

**OLV Warden's Meeting  
May 14, 2014**

**In attendance:** Bill, Susan, Aggie, Ken, Lyall and Gail

**Absent:**

Item	Description	Action by
1	<b>Opening Prayer:</b> Opening prayer led by Bill	
2	<b>Approval of Minutes:</b> Minutes as presented by Gail – approved by Susan and Ken	
3	<b>Approval of Agenda:</b> Agenda approved by Aggie and Susan	
4	<p><b>1. Administration Activities</b>            -Incoming letter from Bell Canada – dated April 28, 2014.            Bell Canada to take care of all costs of the decontamination on the property located at 126 Joseph St. Bell Canada regards this as a donation to the Our Lady of Victory Parish.</p> <p><b>2. Treasurer's Report</b> - Nothing to report – Nancy not in attendance</p>	
5	<p><b>Business Arising from Minutes</b></p> <p><b>1. Spring Supper Update</b>            Ticket Sales: to date 140 tickets have been sold.            Bob arriving on 21<sup>st</sup> or 22<sup>nd</sup>. Bob will get 7 roasts.            Requesting metal trays for meat – instead of aluminum. Susan will check with Palais Gomme.            Tossed salad to be prepared on Friday morning. As well carrots to be served (peel carrots on Friday morning).            Potatoes – to be baked at the Palais Gomme.            Set up hall – Thursday night. Determine where 2 musicians to be placed.            Gail and Lyall – wine – ordered 24 red and 12 white.            Ken – taking care of beer and soft drinks.            Aggie – ordered tank for helium balloons. Blow up balloons on Friday morning.            Dessert – only 2 kinds of cakes to be served – chocolate and pineapple.            Reviewed the list of donors/donations towards the balloon raffle.</p> <p><b>2. Furnace Update</b>            ALPHA coming in on 28<sup>th</sup> to clean furnace.            The pipes/valves that are leaking on top of the round tables in the 'bingo room' have to be fixed. Ken will have ALPHA take a look at them.</p> <p><b>3. Review of budget work plan and proposed mailing list</b>            - We are going to review where we can save costs.            - Reviewed parish mailing list from 2007 – Aggie will prepare a new version.</p>	
6	<p><b>New Business:</b></p> <p><b>1. Review of Revenue and Expenses 2013</b>            - This statement will be sent to the Diocese. Approved by Aggie and Susan</p>	
7	<b>Next Meeting: June 19, 2014</b>	
8	<b>Adjournment:</b> Meeting adjourned by Ken and Aggie	