

**OLV Warden's Meeting
December 19, 2013**

In attendance: Bill, Susan, Aggie, Lyall and Gail

Absent: Ken

Item	Description	Action by
1	Opening Prayer: Opening prayer was led by Bill	
2	Approval of Minutes: Minutes as prepared by Gail – approved by Lyall and Susan	
3	Approval of Agenda: Agenda approved by Susan and seconded by Aggie Additional items added	
4	<ol style="list-style-type: none"> 1. Administration Activities – Rec'd from OLV Society - \$2,900 2. Treasurer's Report – Draft financial report provided by Nancy period ending – December 18/13 	
5	<p>Business Arising from Minutes</p> <ol style="list-style-type: none"> 1. Valentine's Dance/Parish Breakfast Phil not playing music any more. Bill will talk to Reid Berndt at the Legion for Feb 15th or 22nd for dates for OLV breakfast. 2. Furnace Update Additional problem with furnace. Alpha came and cleaned the box. We will install a ' automatic air valve' – to stop air in the lines. Estimated cost labor and material - \$500 to \$1,000. 3. Volunteer appreciation night To be held January 24th at 7:00 p.m. Susan to check prices at Sobey's for various types of vegetable and fruit and cheese trays. 4. Interviews with Staff There will be no increase in salary. -Bill discussed with Alma that there will be more online work. Bill and Lyall to meet with Dan and Cheryl on Jan 22nd -Ginette and Greg have been advised that there is no increase in salary. 5. Pitney Bowes Cost is .03 per copy. Pitney Bowes will check the counter – as it appears to be quite high. We will try to verify counter on a regular basis to see how it is counting copies being made & try to reconcile the paper used with the copies being made. Look as well at an access code for using machine. 6. Cemetery on Church Street There are trees leaning close to lines. Does not appear to be an issue for Bell or Hydro. 7. OLV Hall Rental - We will not increase rental fees at this time. 8. Chanterelle Christmas Concert Financial report provided to Bill – OLV portion \$700.54. 	

6	<p>New Business:</p> <p>1. Agreement with Regis Lemieux Bill prepared an agreement with Regis. Regis will pay the \$2400.00 for the flooring in the apartment. With an agreement that his rent will remain at \$360.00 for as long as the Fabrique is the owner of the rectory.</p> <p>Due to the current OLV financial situation Bill believes that this is a good option to take to cover the cost of the flooring for the renovation in the apartment.</p> <p>2. Bell Canada Agreement - Bell will be installing a box and manhole for fiber optics cables. Bell has provided bill a plan as to where this is to be located as well as the dimensions. Bell has offered \$2,277 + \$1000. = \$3277 for covering the plot of land they will be using. Bill to see if he can negotiate a higher price.</p> <p>3. Phone in Basement Monthly rental - \$47.00 – Bill is going to follow-up regarding what this includes – if it is just the line or if it includes the rental of the phone as well.</p> <p>4. Budget 2014 - Current deficit of \$21,000</p> <p>5. Tables in Hall Downstairs It was agreed to look into getting more long plastic tables to replace to old long wooden tables that all chipped at the edges. Possibly 10 more plastic. Lyll to verify the pictures for the floor layout for the harvest supper and see how many of the wooden tables were used.</p> <p>6. Father Gyan – Christmas card – gift of \$150.00</p>	
7	Next Meeting: January 16, 2014	
8	Adjournment: Meeting adjourned by Aggie and Lyall	