

**OLV Warden's Meeting
May 15, 2013**

In attendance: Bill, Susan, Ken, Aggie, Lyall and Gail

Absent:

Item	Description	Action by
1	Opening Prayer: Opening prayer led by Bill	
2	Approval of Minutes: minutes as presented by Gail were approved by Susan & Ken	
3	Approval of Agenda: agenda approved by Aggie and Lyall	
4	<p>1. Administration Activities</p> <ul style="list-style-type: none"> -Thank you note for the gift certificate from Margaret Gauthier - Thank you note to Bill Cameron from Daniel Dezainde of the Diocese <p>2. Treasurer's Report</p> <ul style="list-style-type: none"> - Nothing to report 	
5	<p>Business Arising from Minutes.</p> <p>1. Spring Supper</p> <p>Bob Hodgson will be coming to Buckingham to help with the preparation of the roasts for the dinner. We will be buying 7 roasts from Costco and use church ovens. Approx. 140 tickets sold. We will have two cuts served (medium and well done). Tables will be called by number. Hall set up will be Thursday at 7:00 Bill to get balloons. Aggie got the propane for 200 balloons (approx. \$132.50) Susan awaiting price for potatoes/roasting at the Palais Gomme Susan will get sour cream, horseradish and buns. Ken & Monique beer & soft drinks for bar. Gail & Lyall to pick up wine. Preparation of the vegetables (peeling turnips and carrots) and prepare salad – arrive on Friday morning at 9:00 (need at least 5 people). Susan will also make gravy which will be kept warm and served from crock pot.</p> <p>2. Propane update</p> <p>Superior vs. Budget – rental cost is almost the same. Superior charges \$42. per delivery. We will continue with Superior as a supplier. There is a high cost to disconnect and reconnect.</p>	
6	<p>New Business:</p> <p>1. Church policy on Mass Intentions</p> <ul style="list-style-type: none"> - Incoming letter from the Archbishop on this issue - Bill has prepared a response and will forward it to Philip Gendron. <p>2. Diocese Finance Meeting</p> <ul style="list-style-type: none"> -Bill attended meeting. -Various items were discussed as to how to reduce costs and increase revenues. - Rental of extra space. -At the Diocese level the review of jobs and salaries was done to reduce costs. 	

	<p>3. Various Items</p> <ul style="list-style-type: none"> - Propose a new type of tax receipt for donations. – To discuss with Nancy -Propose a new type of envelope to put in pews for parishioners that may only be attending during the summer season. They could use the envelope that is in the pew and get a tax receipt for their donations. To be reviewed at the next meeting. <p>4. Father Gyan – 25th Anniversary</p> <ul style="list-style-type: none"> - Proposed to make a gift of \$200.00 with a card. -Bill to contact Nancy 	
7	Next Meeting: June 20 th at 7:00	
8	Adjournment: meeting adjourned by Ken and Aggie	