

OLV Warden's Meeting
January 17, 2013

In attendance: Bill, Ken, Lyall, Kathy and Gail

Absent: Aggie, Susan

Item	Description	Action by
1	Opening Prayer: Opening prayer was led by Bill	
2	Approval of Minutes: minutes as presented by Gail were approved by Ken and Lyall	
3	Approval of Agenda: approved by Ken and Lyall	
4	<ol style="list-style-type: none"> 1. Administration Activities - Nothing to report 2. Treasurer's Report - Nancy presented a draft of the financial report for the period ending December 31, 2012. We will approve the final report in February when final figures are tabulated. 	
5	<p>Business Arising from Minutes.</p> <ol style="list-style-type: none"> 1. George Ryan Ceremony – Kathy does not have the plaque – possibly on Jan 23rd. We will still try for Feb 3rd as the Sunday for the event. The wording has been reviewed and approved by Paul Jeffrey and the Ryan family. 2. Pancake Breakfast – Saturday, Jan 26th <ul style="list-style-type: none"> -We will sell tickets at the door and collect for those coming in for breakfast. -Bill arrive at 8:00, Kathy to arrive at 8:00, Gail and Lyall 9:00 to 10:30. -Bring a cash box. 3. Valentine's Dance – February 23rd Phil Casey Band (\$400 to cover costs). Lyall to prepare 150 tickets. Cost same as last year \$10.00 <p>It was mentioned by Bill if we should increase price to \$15.00 However, since we already previously mentioned that it will be \$10.00, we can look at raising price next year.</p> <p>What would be new is that we will be selling tickets for the raffle of the flat screen TV (22 inches) – Susan has the template.</p> <p>Prepare Raffle tickets for: Flat screen TV (donated by Margaret Gauthier) and 2 bottles of wine (red and white – Grand Sud 1 Liter bottles)</p> <p>Start selling tickets: Feb 3rd – Lyall and Gail, Feb. 10th – Kathy, Feb 17th – Bill</p> <p>We will discuss later if we want to do a 50/50 in the evening - Determine the price of the tickets (i.e. 10 tickets for \$5.00 etc.)</p> <ol style="list-style-type: none"> 4. Ecumenical Table A meeting was held in January with the inter-faith community to get people together to discuss community kitchen and other possibilities. The community kitchen would result in participants sharing recipes and cooking meals on a weekly basis. The group will talk to Ethel Pearson and others who have participated in a community kitchen to find out more details.. Various ideas – community newsletter with the 4 English-speaking churches participating. 	

	<p>Possibly organize a picnic in June.</p> <p>Guest speakers – Pierre Allard of Just Equipping – human interest stories</p> <p>Organize a concert with “Gospel Matters” as a fundraiser</p> <p>Have an ecumenical service with Father Gyan and protestant pastors participating.</p>	
6	<p>New Business:</p> <p>1. Archbishop Visit The archbishop – Paul Andre Durochers will be visiting all parishes within the diocese. He has scheduled March 10th for OLV and St. Malachy. We will work with St. Malachy representatives to organize the day: Starting in the morning: meet wardens, meet members of other committees (liturgy, transformation, OLV Society, faith formation etc.) Celebration of mass (OLV on Sunday) at 11:00 a.m. We will look at providing lunch and possibly supper as there is a possibility to have a meditation/reflection time in the evening with the Archbishop.</p> <p>2. Request from OLV Funeral Coordinator - As a result of the large funeral that was held on January 29/13, it was requested by Monique if there is a possibility to have speakers installed downstairs. So that those who cannot sit upstairs could go downstairs and still be able to listen to the proceedings upstairs. - We will check with Phil D’Aoust to see if this is possible (Phil can check with the company that came in to install the new system). With the new technology of ‘wireless’ microphones/speakers, we are not sure if the signals could go through the cement floor to speakers located downstairs.</p> <p>3. Furnace Update Ken noticed a powdery substance near the furnace (from a previous upgrade to the furnace). No immediate action needs to be taken.</p> <p>4. Chair update All outstanding chairs (6) have been rec’d. Extra sliders for the feet of the chairs and stacking tabs on the legs have been provided.</p> <p>5. Donations – ability to do online Bill has been approached if donations to the parish can be made online. He will look into this. Gail mentioned that at the meeting held last March with the English parishes, the diocese discussed the possibility of doing an online donation part on their website. Bill will contact the diocese and follow up with the Internet host representative and the web master.</p>	

	<p>6. Kitchen Contract - Bill prepared a DRAFT contract regarding the rental of the kitchen. Extra clause and cost if using dishes. Who will go in after the event to verify that everything is in order. We will have the contract reviewed by the OLV Society and discuss their input.</p>	
7	Next Meeting: February 14, 2013	
8	Adjournment: Meeting adjourned by Kathy and seconded by Ken	