

**OLV Wardens Meeting
September 20, 2012**

In attendance: Bill, Ken, Aggie, Kathy , Lyall and Gail

Absent: Susan

Item	Description	Action by
1	Opening Prayer: The opening prayer was led by Bill	
2	Approval of Minutes: The minutes as presented by Gail were approved by Lyall and seconded by Ken	
3	Approval of Agenda: Approval of agenda by Aggie and seconded by Lyall	
4	<p>1. Administration Activities</p> <ul style="list-style-type: none"> - Thank you notes prepared by Bill have been sent to the family of George Ryan as a result of his donation of \$10,000 to OLV Parish - Thank you letter to the Knights of Columbus for their donation <p>2. Treasurer's Report</p> <ul style="list-style-type: none"> - Report provided by Nancy for period ending September 20/12. - Even though, there is a deficit of \$2,003.00, there are still some revenues expected that will offset this amount. - The financial report was accepted by Aggie and seconded by Ken 	
5	<p>Business Arising from Minutes.</p> <p>1. HARVEST SUPPER This event will be held on Oct. 26/12. Lyall has printed 160 tickets ((\$20.00 adults/\$10.00 6-12/Under 6 - Free Bill – sell 23rd Gail- 29th Kathy -7th New chairs (burgundy and black trim) and tables to arrive on Oct 15th. St. Stephen's will take our old chairs (Herb Ivall). We will keep at least 20 good chairs for upstairs in the church.</p> <p>2. George Ryan Memorial</p> <ul style="list-style-type: none"> - Donation of \$10,000 (chairs, tables and towards the sound system) -We will look at a plaque to acknowledge his donation – look at this in November <p>3. Father Bill's retirement Father Bill will be here on October 28th – we will look at having a reception for him after mass. We will have coffee and deserts. Kathy will help to coordinate this. We will put an announcement in the church bulletin that everyone is invited.</p> <p>4. Furnace Update Ken gave an update regarding the furnace. It was cleaned May/June He called ALPHA as the water was not circulating. ALPHA came and the pumps were turned off. Everything is working fine. Not sure what caused the original problem.</p>	
6	<p>New Business:</p> <p>1. DAILY BREAD PROJECT Teaching children how to eat better. Project now at the Greater Gattineau school. This is for grades K to 7. Our Lady of Victory will make a \$250 donation towards this community oriented initiative. Approved by Kathy and seconded by Agnes.</p> <p>2. ARK BIBLE SCHOOL There are at least 25 children that attend. Mike Reilly assisting with the project. Our Lady of Victory will make a \$150.00 donation – Approved by Ken and seconded by Agnes.</p> <p>3. SUNDAY SCHOOL AND NEW YOUTH GROUP There is a youth group being organized in Buckingham. OLV will be a host for these events on a Friday night. We will also host the Sunday School for the English community.</p> <p>4. ECUMENICAL TABLE Group of members of all the community (share our current issues in our parishes</p>	

	<p>5. FATHER YVES Should there be a requirement for a bilingual funeral service, we will mention to the family to find a bilingual priest through the Diocese.</p> <p>6. FUNERALS The funeral preparation group: (Monique Simpson, Kathy Arthurs and Linda Cameron)</p> <p>7. ROLES and RESPONSIBILITIES We will look at the roles and responsibilities within the parish of all the points below at the next meeting:</p> <ul style="list-style-type: none"> - secretary - events being held throughout the year – someone to help Susan - office - Maintenance - Ken - Technology - Lyall - Liaison – choir, society, various committees <p>8. LOT BESIDE THE CHURCH - perhaps a memorial garden</p> <p>9. CHAIRLIFT - TO CHURCH LEVEL</p> <p>Chair appears to slip when it gets close to the top. Ken will call to get the technician in the check.</p> <p>Perhaps we can get a few more people trained as to how it operates so there are no further problems when someone is trying to use it. There appears to be a bit of confusion as to how the controls work.</p> <p>Who should operate it to go up to the main level – i.e. Via main button at the bottom of the stairs or the person using the chair can use the button on the chair. Must be one or the other.</p>	
7	Next Meeting: The next meeting will be held on October 18 th	
8	Adjournment: meeting adjourned by Kathy and seconded by Agnes.	