

OLV Wardens Meeting
January 19, 2012
7:30 pm

In attendance: Bill, Susan, Phil, Ken, Agnes, Lyall and Gail

Absent:

Item	Description	Action by
1	Opening Prayer: led by Bill	
2	Approval of Minutes: Minutes as presented by Gail were approved by Susan & Ken	
3	Approval of Agenda: Agenda items approved by Lyall and Susan - additional items added	
4	<p>1. Administration Activities – - OLV Society Financial Report has been provided. The balance in bank as of Dec 31/11 is \$861.22</p> <p>- Chanterelle Concert – Bill rec'd confirmation that the share to OLV Parish would be \$789.61 from the concert held on December 14th.</p> <p>2. Treasurer's Report – Nancy will provide a financial report at next meeting.</p>	
5	<p>Business Arising from Minutes:</p> <p>1. Pancake Breakfast - 58 tickets are currently sold - Bill requested that Lyall print an additional 25 - The breakfast will include pancakes, toast, sausage, tea, coffee and juice (time: 8:30 to 11:30 a.m.)</p> <p>2. Valentine's Dance - February 18th from 8:00 p.m. to midnight - request to Lyall to print 150 tickets (\$10.00 – same as last year) - have ready for Sunday 29th (sellers Ken – 29th, Gail – Feb 5th, Susan, - Feb12th) - lunch in the evening – same as last year - try to set up table of food on dance floor - Wine – order bottles from SAQ (previous 2 2/3 box – red & 1 box white) 10 bottles of Red and 4 bottles of white. We will sell by half liters – should have enough carafes. - Ken to check if enough plastic wine glasses - Lyall & Gail – set up tables Friday night – same angle set up as last year. - Bar – Ken will find helpers (Gail & Lyall – are not available)</p> <p>3. Chairs - Susan checked with Palais Gommé - \$46.00 per chair - Ken will check with Legion - Gail - will check with Buckingham Elementary School - Phil will check with other places that sell this type of chair</p> <p>4. Walking Pilgrimage – May 27th - The OLV church will be open and will be a stopping place for them. - We will provide coffee, tea and desserts. - Noella will get permits for parking on the street. - We will rent rooms – no towels are furnished, must pay in advance. - The cost will be \$25.00 per person</p>	

	<p>5 Furnace Update - Ken checked the furnace temperature and the temp was 114 degrees – which is lower than in the past.</p>	
6	<p>New Business:</p> <p>1. Contract – Just Equipping - Renewed contract – will now pay \$175.00 per month. Contract has been signed</p> <p>2. Funeral Catering - Ken wanted to get confirmation regarding catering after funerals. Bill indicated that now that the food preparation course has been taken that should not be a problem. However, we will have to look into the issuance of receipts for the expenses. The society would have to issue their own receipts.</p> <p>3. Heart & Soul Singers - the Heart & Soul gospel choir made a donation of \$350.00</p>	
7	<p>Next Meeting: February 16th</p>	
8	<p>Adjournment: meeting adjourned at 8:15 p.m. by Agnes and seconded by Phil</p>	