

**OLV Wardens Meeting
June 15, 2011**

In attendance: Bill, Susan, Phil, Ken, Lyall and Gail

Absent: Agnes

Item	Description	Action by
1	Opening Prayer: led by Bill	
2	Approval of Minutes: approved by Susan, seconded by Lyall	
3	Approval of Agenda: approved by Ken, seconded by Phil	
4	<p>1. Administration Activities</p> <ul style="list-style-type: none"> - Rec'd thank you note from CSSS de Papineau for the donation of the Bingo machine. - Bill will prepare 'Thank you' notes to business for donations to Spring Supper. <p>2. Treasurer's Report – financial statement provided up to June 13/11 List of investments at financial institutions provided</p>	
5	<p>Business Arising from Minutes.</p> <p>1. Report on the Spring Supper Financial Report: total profit of \$4,073.50</p> <ul style="list-style-type: none"> - pricing of tickets, beverages: look at possibly increasing meal ticket to \$20.00 - bar: beer/wine from \$3.50 to \$4.50 - bottle of wine: \$14.00 to \$20.00 - ½ liter (about 3 glasses) from \$7.00 to \$10.00? - HARVEST SUPPER- October 21/11 – we will check with Mayo – possibly do chicken again/tossed salad etc. <p>2. Furnace Update ALPHA in and cleaned furnace – removed feeder part, the rubber seal may have caused the problem, put back in and seems to be okay. Put on 2 new valves – if future problem we can isolate. Safety box – if system runs out of water – this turns off furnace. They will change the safety box in full.</p> <p>3. Electric outlet in Kitchen Electrician from Dubuc came in and installed new outlet in kitchen cost \$526.00</p> <ul style="list-style-type: none"> - Freezer from kitchen in house to be brought down stairs. - we will look at getting a smaller freezer for kitchen <p>4. Capital Funding</p> <ul style="list-style-type: none"> - rec'd \$1600 back from Diocese - light for stairs - look at in the Fall - kitchen – plug beside sink -change 2 prong to 3 prong for coffee maker – do in the fall - fence - look at in the fall - washrooms – toilets and safety bars – in the fall. 	

6	<p>New Business:</p> <p>1. Course on Food preparation -Maureen Ricard will give course – OLV will need course for community events. - date to be given – July 11/11 cost \$100 (will invite those involved in Parish events) - proposed by Bill to cover cost , seconded by Susan and Phil</p> <p>2. Use of kitchen - Narcotics Anonymous- will use kitchen – will pay \$20.00 extra</p> <p>3. Flower Beds – purchase 5 bags of wood chips – natural color – cover up the burlap</p> <p>4. Windows Windows in basement of house, window in main lobby into the rectory, washroom</p>	
7	Next Meeting: September 15, 2011	
8	Adjournment: Meeting adjourned by Lyall, seconded by Phil	