

**OLV Wardens Meeting
February 18, 2010**

In Attendance: Bill, Susan, Ken , Phil, Agnes, Lyall and Gail

Item	Description	Action by
1	Opening Prayer: Bill led the opening prayer	
2	Approval of Minutes: Approved by Susan, seconded by Ken	
3	Approval of Agenda: Approved by Agnes, seconded by Phil	
4	1. Administration Activities Thank you letters for donations sent to OLV Society and Country 2000 2. Treasurer's Report Financial Statement for 2009 ending 09/12/31 with the comparison to 2008	
5	Business Arising from Minutes. 1. Capital Projects: - painting of interior of church – the painting will begin on Monday, Feb 22nd. Mass will be cancelled on Wednesday. Should take 4 days (\$20.00 per hour/approx \$600.00) 2. Volunteers Bill to prepare the lists for the various duties in the parish (window washing, plumbing, small painting jobs, cleaning various rooms, etc.) 3. St. Patrick's event We will try to plan an event at a later date. Contact John Kane – the Two Paddy's. Victor Laurin – has ideas for an event. Will provide details of this. 4. Zone Update A copy of e-mail letter from Linda Cameron to Father Bill Maravee was provided to wardens. The e-mail lists the comments proved by the member of the PPC for OLV and St. Malachy. Other Zone Issues: Translation issues: Easter /Christmas and Lent will be translated as a priority. Messages returned: We will monitor how efficiently messages are returned. Meetings/workshops for wardens will be held in English Investments: May invest in GIC's. No Mutual Funds (considered gambling) Strip bonds – to look into this. Diocesan Report- we will send our bulletin The Zone is a necessary requirement for the English community.	

6	New Business: 1. Web site: What is the cost of maintaining the website? Bill is proposing to get a meeting with Linda, Ambrose, Lyall and Gail Wallingford Contents of site: continue to put bulletins, what about upcoming events, raffles, other parish news, Hall rentals etc. 2. Cemetary Plots: Put a notice in the bulletin regarding the 'perpetual care' for those who currently have family plots. Plots can be resold. 3. Update the plaque in Church: - find an engraver – get an estimate of the costs - update with Fr Gyan's name (ask what he would like printed) and start date - update with Fr. Bill's end date 4. Display case at entrance of church: Look at a display case to indicate church news and events. Other church information can be posted.	
7	Next Meeting: Thursday, March 18, 2010	
8	Adjournment: Meeting adjourned by Susan, seconded by Phil	